



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING–HYBRID
Thursday, July 20, 2023, 6PM
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA 95608

Via Teleconferencing, To Join:
<https://us02web.zoom.us/j/83715216616?pwd=NzI0Z2E5ZTNqaHppa3hrTzRMMzZGUT09>

Meeting ID: 837 1521 6616
Passcode: 893242

Directors: Carroll, Ives, Leavitt, Levine, and Ross

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Includes provision for the Advisory Board to take action on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.*

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT MATTERS:

1. **MINUTES**
May 18, 2023 – Regular Meeting
June 22, 2023 – Special Meeting
2. **FINANCIAL STATEMENT**
April and May 2023
3. **ACCOUNTS PAYABLE**
May and June 2023
4. **ACCOUNTS RECEIVABLE**
June and July 2023
5. **POP STAT REPORT**
May and June 2023

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District.
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**
Report on current District operations, projects, and events.
Proposed: Receive Presentation

ACTION ITEMS:

1. **SECURITY SERVICES AGREEMENT WITH GUARDIAN PROTECTION FORCE, INC. (Blondino/Lofthus)**
Recommendation to enter into an agreement with Guardian Protection Force, Inc. for unarmed security services for various CRPD rentals, events, and programs; approve delegation of authority to the District Administrator or designee to negotiate and execute the Agreement.

Term: July 1, 2023 to June 30, 2025

Service Cost: FY2023-24 – Range of \$42/hr to \$200/hr based on number of security guards and days

FY2024-25 – Range of \$44/hr to \$204/hr “ “

Proposed: Approve Staff Recommendation

2. FACILITY USE AGREEMENT (FUA) – LA SIERRA COMMUNITY CENTER SOCCER FIELDS (Blondino/Lofthus)

Recommendation to approve a new Facility Use Agreement (FUA) with Capital Valley Futbol Club, a non-profit providing youth sports activities (soccer) for public benefit; delegation of authority to the District Administrator or designee to execute the FUA.

Term: February 1, 2023 to December 31, 2025

Premises: Soccer fields

Fees: Maintenance Fee: \$596.73 for 2023 with an annual 5% Escalator

Youth Player Fee: \$8 per player for 2023; \$9 per player for 2024 and 2025

Proposed: Approve Staff Recommendation

3. GARFIELD HOUSE PATH EXTENTION (ADA) IMPROVEMENT PROJECT (Blondino/Perry)

Recommendation to award the bid and enter into Contract #23-0005 with PBM Construction, Inc. in the amount of \$83,473 for the Garfield House Path Extension (ADA) Improvement Project; delegate authority to the District Administrator or designee to execute the Contract.

Proposed: Approve Staff Recommendation

4. BOND OVERSIGHT COMMITTEE (Blondino)

Recommendation from the Ad Hoc Committee and Staff to appoint individuals, the Chair and Vice Chair to the Bond Oversight Committee, in accordance with the Bylaws

Proposed: Approve Ad Hoc Committee and Staff Recommendation

5. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS (Carroll)

Recommendation to elect officers - Chair, Vice Chair, and Secretary and new committee assignments for FY 2023-24, including Ad Hoc Committee(s).

Proposed: Elect Advisory Board Officers and Committee Assignments

PRESENTATION ITEMS:

1.* BOND FUNDING DISCUSSION (Blondino)

Discussion on 2022 GO Bond activities.

Proposed: Receive and file.

UPCOMING PROGRAM AND EVENTS:

For Updates and Latest News on Program and Events, please visit the District Website: www.carmichaelpark.com

TIME AND PLACE OF NEXT MEETING:

1.*Special Meeting –

Proposed: A special meeting of the Advisory Board of Directors is scheduled for Wednesday, August 2, 2023, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

2.*Regular Meeting –

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, August 17, 2023, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

ADJOURNMENT

Posted on July 14, 2023 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.