



Memo

To: The Advisory Board of Directors

From: Ingrid S. Penney, Administrative Services Manager

Date: November 17, 2022

Subject: Resolution # CP10202022-02 (*cont. from cancelled meeting 10/20/22*)
Recommendation for Resolution to Authorize Transfer of Funds

Attached is a Resolution to authorize a transfer of funds from the Parkland Dedication Fund (Quimby/in-lieu fees) #088F to the District's General Fund #337A for reimbursement of CIP related expenditures on a completed project. The District expends funds from the General Fund first. Before transferring funds from the in-lieu fees, we wait until a project is complete and no additional funds from other sources are realized, i.e., donations.

Depending on the project scope, the process can span over several years. In some instances, the project scope is modified, there are delays in design, contract scheduling or availability of or delivery of materials. Such was the case of the LSCC John Smith Hall and Hallway Improvement. The project was phased and ran over several fiscal years. The materials originally identified were not available, the scope changed, and more.

The costs associated with the Project totaled \$164,422.43, funded through a donation from the Carmichael Parks Foundation (\$12,000) and the Parkland Dedication Trust (Quimby/in-lieu fees) (\$152,422.43).

One transfer of \$105,756.24 was completed in 2017. Staff has identified that \$46,666.19 remains to be processed for CIP reimbursable expenses incurred through FY2021-22 from the Parkland Dedication Trust Account #088F.

The balance of Fund #088F, G/L #5500000 on June 30, 2022, was \$181,196.51, sufficient to cover this transfer request and the CIP Projects identified for FY2022-23.

Recommendation: Adopt Resolution # CP10202022-02, authorizing a transfer of \$46,666.19 from the Parkland Dedication Trust Fund #088F, G/L #5500000 for the LSCC John Smith Hall and Hallway Improvement Project; to the District's General Fund 337A, G/L#95953100 (Aid from Other Local Gov Agency) as reimbursement for the District CIP expenditures.

RESOLUTION #CP10202022- 02

**RESOLUTION OF THE CARMICHAEL RECREATION AND PARK DISTRICT
ADVISORY BOARD OF DIRECTORS
AUTHORIZATION FOR TRANSFER OF FUNDS**

WHEREAS, the Carmichael Recreation and Park District Advisory Board of Directors allocated funds from the Parkland Dedication Trust (Quimby/in-lieu) Fees Account in the District's Budgets; and

WHEREAS, the Carmichael Recreation and Park District has completed the budgeted project, it is now necessary to transfer \$46,666.19 from the Parkland Dedication Trust Fees Account (#088F) for the following:

- Funds expended for the La Sierra Community Center – John Smith Community Hall and Hallway improvements totaling \$46,666.19

WHEREAS, \$46,666.19 shall be transferred to Aid from other Local Government Agencies (Fund/Business Area 337A, G/L Account # 95953100);

NOW, THEREFORE, BE IT RESOLVED that the Carmichael Recreation and Park District Advisory Board of Directors directs staff to submit a request to the County Department of Finance to perform a journal transfer of \$46,666.19 from the Parkland Dedication Trust Fees Account (#088F) to Fund/Business Area 337A, G/L Account # 95953100 Aid from other Local Government Agencies.

PASSED AND ADOPTED this 17th day of November 2022:

AYES : Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

RECUSAL: Directors:
(PER POLITICAL REFORM ACT (§ 18702.5))

Joyce Carroll, Chair
Advisory Board of Directors

Ingrid Penney, Administrative Services Manager
Clerk of the Advisory Board of Directors

LSCC - JOHN SMITH COMMUNITY HALL

Trans Date	PAYEE	DESCRIPTION	AMT	Ref#	Doc #
2/14/2017	Grainger	Conspicuity tape	208.32	9351849501	1905638141
2/1/2017	Home Depot	Mortar, joint compound - JSH heater removal	177.98	72081	1905629981
2/1/2017	Home Depot	Screws, lumber, primer, bucket-JSH heater remova	258.44	3072063	1905629984
2/1/2017	Slakey Brothers	Pliers, cart, steel - JSH heater removal	232.72	17126009	1905630041
2/1/2017	Home Depot	Heavy duty gloves - JSH heater removal	42.91	3072063	1905629984
Feb 2017 Total			920.37		
3/15/2017	Ca Survey Drafting	Copy and staple plans - LS JSH	12.18	75320/1	1905656815
3/15/2017	Carmichael Ace	Ace cushion - LS JSH heater remove	12.91	149671	1905656796
3/15/2017	Carmichael Ace	Wheel grind, blades - LS JSH heater remove	85.43	149670	1905656797
3/15/2017	Carmichael Ace	Compound all purp, flr patch - LS JSH heater remov	34.46	149672	1905656798
3/15/2017	Carmichael Ace	Blade scrapers - LS JSH heater remove	12.90	149673	1905656799
3/15/2017	Carmichael Ace	Floor glue - LS JSH heater remove	18.31	149674	1905656800
3/15/2017	Carmichael Ace	Spax screws - LS JSH heater remove	19.36	149683	1905656802
3/15/2017	Carmichael Ace	Screws - LS JSH	9.68	149685	1905656808
3/15/2017	Carmichael Ace	Screws LS JSH	19.38	149687	1905656809
3/15/2017	Carmichael Ace	Texture spray - LS JSH	36.61	149695	1905656810
3/15/2017	Carmichael Ace	Respirators, blades - LS JSH	53.24	149705	1905656812
3/28/2017	Carmichael Ace	Wall scraper, plaster, concrete - JSH	26.47	149813	1905670081
3/28/2017	Carmichael Ace	Wall scraper, texture, ready set - JSH	55.93	149843	1905671392
3/15/2017	HD Supply	Rapid set mortar, rebar, knife - LS JSH	712.87	10006594272	1905656813
3/15/2017	HD Supply	Dust buddie, leveling overlay - LS JSH	169.68	10006624605	1905656814
3/22/2017	HMR Architects	Design dev, construction docs, reimb LS JSH	4,469.52	4240	1905660774
3/22/2017	HMR Architects	Design dev, construction docs, reimb LS JSH	2,937.30	4165	1905653923
3/15/2017	Home Depot	Drywall, lumber, knife, jt compound - LS JSH	99.50	1101383	1905656817
3/15/2017	Home Depot	Rebar - LS JSH	19.67	82092	1905656820
3/15/2017	Home Depot	Concrete, lumber, casing - LS JSH	84.09	8070408	1905656821
3/15/2017	Home Depot	Respirators, filters, flashlight - LS JSH	98.86	4070451	1905656822
3/15/2017	Home Depot	Metal box, elbow, wallplates, outlets - LS JSH	354.41	6070564	1905656827
3/28/2017	Home Depot	Poplar board, lumber, wallplate, blades - JSH	51.45	3070740	1905670168
3/15/2017	Kelly Moore Paints	Paint - LS JSH	41.10	202-00000361835	1905656828
3/28/2017	Norman Wright	Steel screw holes in border JSH	2,889.87	717217	1905670041
Mar 2017 Total			12,325.18		
4/19/2017	Anchor Singh Painting	Prep and paint JSH	27,391.35	1217	1905688047
4/19/2017	Carmichael Ace	Fabric roller, angle brush - JSH	20.45	149949	1905687518
4/19/2017	Carmichael Ace	Metal polish - JSH	4.84	149936	1905687519
4/19/2017	Carmichael Ace	Metal polish, steelwool - JSH	19.36	149959	1905687522
4/26/2017	Carmichael Ace	Windex, stain/rust remvr, steelwool - JSH	120.56	149979	1905693319
4/26/2017	Carmichael Ace	Drill bits - JSH	31.22	149984	1905693320
4/26/2017	Consolidated Elect	Dplx recpt plate - JSH	3.05	0951-598813	1905693321
4/19/2017	Gustave Enterprises	Prep/install Armstrong flooring, adhesive - JSH	69,421.39	141	1905688007
4/5/2017	Home Depot	Fuel cell trim, galv angle - JSH	41.56	70785	1905677138
4/5/2017	Home Depot	Rapid set mortar - JSH	100.01	1082520	1905677141
4/26/2017	Home Depot	Duplex outlet - JSH	80.65	4230096	1905693323
4/26/2017	Home Depot	Scouring stick, outlet mounting tape JSH	97.26	4071093	1905693525
4/12/2017	Norman Wright	Steel screw holes in border - JSH	679.91	719985	1905681944
4/5/2017	Penhall	Core drill through brick wall - JSH	450.00	982	1905677134
4/19/2017	US Bank	Platt Elect - Benfield bender (elect) JSH	138.81	Stmnt 3/22/17 RS	1905687699
Apr 2017 Total			98,600.42		
5/3/2017	Gustave Enterprises	Arstrong flooring, adhesive - JSH	5,910.27	320	1905698832
May 2017 Total			5,910.27		

LSCC - JOHN SMITH COMMUNITY HALL

Trans Date	PAYEE	DESCRIPTION	AMT	Ref#	Doc #
6/7/2017	Gustave Enterprises	Prep/install flooring, adhesive JSH-retention	3,653.79	141	1905722765
6/13/2017	Anchor Singh Painting	Prep and paint (5% retention)	1,441.65	1617	1905727529
		June 2017 Total	5,095.44		
		YTD 2016-2017	122,851.68		

FUNDING TO FY2016-2017:	
Donation - CRPD Foundation	12,000.00
Parkland Dedication Trust Fees:	105,756.24 #CP05252017-02

LSCC - JOHN SMITH COMMUNITY HALL

Trans Date	PAYEE	DESCRIPTION	AMT	Ref#	Doc #
ADDITIONAL PROJECT EXPENDITURES					
8/2/2017	Nalevia Wallcovering	Wallcovering material	6,875.00	3656	1905763012
		August 2017 Total	6,875.00		
4/18/2018	Specialty Dynamics	Install of wall covering JSH	5,913.00	18005-1	1905921490
		April 2018 Total	5,913.00		
		YTD 2017-2018	12,788.00		
9/28/2020	Anchor Singh Painting	Interior painting at JSH	9,000.00	2720	1906466039
9/29/2020	Bode & Bode Lock	Rekey master lock - LS JSH	430.01	78538	1906466317
9/21/2020	Carmichael Ace	Blades - JSH	37.70	155493	1906463363
9/11/2020	Gustave Ent/Creative F	Floor install JSH hallway	11,289.12	2023	1906458148
9/21/2020	Vortex	Repair - alumimum doors JSH	5,464.00	41-1455258	1906463426
		Oct 2020 Total	26,220.83		
6/11/2021	US Bank	800 Lighting.Com - pendant lts JSH	1,551.60	Statement 5/24/21 JF	190659720
			1,551.60		
		YTD 2020-2021	27,772.43		
1/4/2022	Home Depot	LED disk bulb, wall patch - JSH lighting	281.12	6010043	1906707747
1/26/2022	Home Depot	Wire lite cable - JSH	93.74	20209	1906721471
2/1/2022	Carmichael Ace	Primer/sealer, spackle, joint knife LS JSH	24.75	156834	1906725200
2/1/2022	Carmichael Ace	Snap cap, screws, bolts JSH lighting	12.92	156847	1906725202
2/1/2022	Carmichael Ace	Screws, bolts JSH lighting	5.60	156857	1906725203
2/1/2022	Consolidated Electrical	Strap, galvanized plug, flat cover JSH lighting	23.15	0951-1011941	1906725205
2/1/2022	Consolidated Electrical	Galv plug, run thread JSh lighting	304.77	0951-1011896	1906725206
2/1/2022	Home Depot	Wire, cable JSH lighting	98.43	4021092	1906725207
2/1/2022	Home Depot	Bushing, flat cover, sq box, patch JSH lighting	79.77	9021829	1906725208
2/1/2022	Home Depot	Clear LED, connectors, wire JSH lighting	75.33	7071219	1906725209
2/1/2022	Home Depot	Clear LED - JSH lighting	10.74	6011271	1906725211
		YTD 2021-2022	1,010.32		
	updated 7/28/22				
		Grand Total	164,422.43		
UPDATED FUNDING - COMPLETED PROJECT					
Donation - CRPD Foundation			12,000.00		
Parkland Dedication Trust Fees:			105,756.24	#CP05252017-02	
			46,666.19	#CP10202022-02	