

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
AUGUST 5, 2021 SPECIAL MEETING**

Directors: Borman, Carroll, Ives, Judd, and Rockenstein

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chair Carroll.

ROLL CALL:
Directors Present: Carroll, Ives, Judd, and Rockenstein
Directors Absent: Borman - excused
Staff Present: Blondino, Lofthus, Penney, and Perry

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY. – None

ACTION ITEM:

1. FY2021-22 ADOPTED BUDGET PROPOSALS (Blondino/Penney)

Administrator Blondino introduced the FY2021-22 Adopted Budget Proposals. ASM Penney shared a presentation, detailing the increase in actual year end carry-over fund balance and recommended changes to allocations with contributions from both RSM Lofthus and PSM Perry re: the proposals for the FY2021-22 Adopted Budget for the Carmichael RPD General Fund 337A totaling \$6,421,144 and Assessment Fund 337B totaling \$403,408. Administrator Blondino addressed the recommended CIP for the fiscal year. Director Rockenstein reported that the Budget Committee had met with Staff on July 29, 2021 to review and discuss the proposals and recommend approval.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments, the following motion was made:

MOTION 1

M: Rockenstein S: Ives – The Advisory Board voted to approve the Staff and Budget Committee recommendation of the FY2021-22 Adopted Budget proposals for the Carmichael RPD General Fund 337A totaling \$6,421,144 and Assessment Fund 337B totaling \$403,408, as presented; includes the CRPD’s Capital Improvement Program (CIP) for FY2021-22, authorizing the District Administrator to initiate Request for Proposals (RFP’s) as required or necessary; submission of the Proposals for final approval and adoption by the Sacramento County Board of Supervisors. Unanimous of those present.

FY2021-22 Adopted Budget Proposal Summaries:

| | | | | | |
|---|--------------------|--|--|-----------|--------------------|
| GENERAL FUND 337A REVENUE TOTAL: | \$6,421,144 | | GENERAL FUND 337A EXPENDITURES TOTAL: | | \$6,421,144 |
| Carry-over Fund Balance: (\$500k Contingency) | \$1,288,558 | | Operations: | | \$4,966,874 |
| Taxes: | 2,309,580 | | Salaries/Benefits: | 2,795,089 | |
| Use of Money/Property: | 1,312,706 | | Services & Supplies: | 2,171,785 | |
| Aid-Gov't Agencies/Grants: | 140,200 | | | | |
| Charges for Service: | 724,500 | | Capital Improvements: | | 748,700 |
| Other Revenue: | 612,600 | | Capital Equipment: | | 205,570 |
| Gain – Sale of Fixed Asset: | 33,000 | | Contingency: | | 500,000 |
| | | | | | |
| Total: | \$6,421,144 | | Total: | | \$6,421,144 |

| | | | | |
|--|------------------|---|---------|------------------|
| ASSESSMENT FUND 337B REVENUE TOTAL: | \$403,408 | ASSESSMENT FUND 337B EXPENDITURES TOTAL: | | \$403,408 |
| Carry-over Fund Balance: | \$200,236 | Other Professional Services: | | \$195,539 |
| Release from Reserves | 200,672 | Master Plan Update | 45,539 | |
| Interest Earnings | 2,500 | Financial Planning Advisory | 150,000 | |
| | | Capital (CIP): | | 158,540 |
| | | Contingency: | | 49,329 |
| | | | | |
| Total: | \$403,408 | Total: | | \$403,408 |

Vote:

Ayes: Directors: Ives, Judd, Rockenstein, and Carroll

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: Borman

Recused: Directors: None

Vote: 4/0/0/1/0

TIME AND PLACE OF NEXT MEETING:

1. REGULAR MEETING

The next regular meeting scheduled for Thursday, August 19, 2021, at 6:00 pm, location TBD – either at Carmichael Park Clubhouse #2, 5750 Grant Avenue, Carmichael, CA 95608 and/or via Zoom Meeting.

ADJOURNMENT – The meeting was adjourned at 7:29 PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

JOYCE CARROLL
CHAIR OF THE BOARD

Ingrid Penney, Administrative Services Manager
for Clerk of the Advisory Board of Directors