

# Memo



**To:** Advisory Board of Directors

**From:** Mike Blondino, District Administrator

**Date:** July 20, 2023

**Subject:** Bond Oversight Committee Appointments

---

## ***Background/Discussion:***

The Carmichael Recreation and Park District successfully passed Measure G in November 2022 with strong community support. The bond measure provides necessary funding for various projects aimed at improving and enhancing our recreational facilities and park infrastructure. To ensure responsible management of these funds, the adopted resolution to place Measure G on the ballot included a Bond Oversight Committee consisting of knowledgeable and dedicated individuals who can provide independent oversight and ensure that the allocated funds are used as intended.

The primary objectives of the Bond Oversight Committee are as follows:

- a. **Fiscal Accountability:** Monitor and review the expenditure of bond funds to ensure adherence to the approved budget and compliance with all relevant regulations and laws.
- b. **Project Oversight:** Quarterly review the progress of projects funded by the bond measure and assess their alignment with the proposed scope, timeline, and quality standards.
- c. **Transparency and Public Engagement:** Foster transparency by reporting to the community on the financial status of bond-funded projects, conducting public meetings, and encouraging public input and participation in the oversight process.
- d. **Communication:** Serve as a liaison between the community, the Carmichael Recreation and Park District Advisory Board, and other relevant stakeholders, ensuring effective communication and collaboration.

To appoint citizens to the Bond Oversight Committee, a comprehensive selection process was carried out. The process involved the following steps:

- a. Call for Applications: An open call for applications was advertised through various channels, including our district website and social media, along with a list of citizens that had expressed interest on being on the Bond Oversight Committee after Measure G was passed.
- b. Application Review: All applications received within the specified deadline were reviewed by an Ad Hoc Committee comprising of Chair Carroll and Director Levine and CRPD Management Staff.
- c. Candidate Evaluation: The Ad Hoc Committee assessed the applications based on the candidates' qualifications, experience, knowledge of fiscal management, project oversight, and community involvement.
- d. Final Selection: After careful consideration of all applications, the Ad Hoc Committee recommended seven citizens who they believe possess the necessary skills, expertise, and commitment to serve on the Bond Oversight Committee.

The Bond Oversight Committee will be an integral part of our commitment to transparency and accountability. By appointing dedicated citizens who will provide independent oversight, we can ensure that the bond funds are used as intended, in adherence to the approved budget and compliance with all relevant regulations and laws.

***RECOMMENDATION:***

Based on the selection process, The Ad Hoc Committee and Staff are recommending that the Advisory Board of Directors of the Carmichael Recreation and Park District hereby appoint the following individuals to the Bond Oversight Committee and as per the by-laws and name the first year Chair and Vice-Chair:

Mike Rockenstein, Chair  
Ken Hall, Vice-Chair  
Nick Bloise  
Colleen Cadwallader  
Wesley Maxey  
Dorene Rose  
Zachary Yonker