

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
MAY 19, 2022 REGULAR MEETING**

**Directors: Carroll, Ives, Judd, Levine, and Rockenstein**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:02 p.m. by Chair Carroll

**PLEDGE OF ALLEGIANCE:** Pledge led by Chair Carroll

**ROLL CALL:**

Directors Present: Carroll, Ives, Judd, Levine, and Rockenstein  
Staff Present: Blondino, Lofthus, and Perry

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED NOT ON THIS AGENDA ONLY. – None**

**CONSENT ITEMS:**

**1. MINUTES**

April 21, 2022 – Regular Meeting

**2. FINANCIAL STATEMENT**

March 2022

**3. ACCOUNTS PAYABLE**

April 2022

**4. ACCOUNTS RECEIVABLE**

May 2022

**5. POP STAT REPORT**

April 2022

**6. RESOLUTION CP-05192022-01**

Subsequent adoption to conduct remote Teleconference Meetings of the Advisory Board of Directors; for new period June 1, 2022 to June 30, 2022, based on the County Health Order and provisions of AB361.

**7. MOU – SWIM LESSONS**

Recommendation to approve a MOU between the CRPD, CPF, and DART Swimming Sacramento for implementing a Swim Lessons program through DART Swimming Sacramento for Summer 2022

Term: June 1, 2022 through July 31, 2022

Fees: Carmichael Parks Foundation will reimburse CRPD for the invoiced amount for scholarships awarded, plus an additional 15% fee to towards the CRPD costs to administer the program.

**Motion 1**

**M: Rockenstein S: Levine – The Advisory Board voted to approve Consent Matters, as presented. Unanimous.**

**Vote:**

**Ayes: Directors: Rockenstein, Judd, Levine, Ives, and Carroll**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**

**Recused: Directors: None**

**Vote: 5/0/0/0/0**

**ACTION ITEM:**

**1. BOND AND DISCLOSURE SERVICES CONTRACT AWARD (Blondino/Jon Isom)**

Administrator Blondino provided updates of feedback received from recent stakeholder meetings and Ad-hoc Committee meetings. He made a presentation and recommendation to award a contract to Jones Hall, a Professional Law Corporation to provide Bond and Disclosure Counsel

Services for Election 2022 for the potential issuance of General Obligation Bonds. Our financial advisor, Jon Isom was available to assist with questions.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

### **Motion 2**

**M: Levine S: Judd – The Advisory Board voted to approve the Staff recommendation to enter into contract with Jones Hill, a Professional Law Corporation to provide Bond and Disclosure Counsel Services, as presented; delegate authority to the District Administrator to negotiate and execute the Agreement. Unanimous.**

#### **Vote:**

**Ayes: Directors: Rockenstein, Levine, Judd, Ives, and Carroll**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**

**Recused: Directors: None**

**Vote: 5/0/0/0/0**

### **PRESENTATION ITEMS:**

#### **1.\* BIKE PARK/PUMP TRACK**

Garrett McDermid, Founder and Director of the Family Free Ride made a presentation about a program at Phoenix Park, in Fair Oaks in which he is involved. He shared possible funding through the Folsom Auburn Trail Riders Action Coalition (FATRAC) to construct a bike park/pump track at Del Campo Park.

Following the presentation, the item was discussed by the Advisory Board. After discussion, questions, and comments the item was received and filed.

#### **2.\* CARMICHAEL IMPROVEMENT DISTRICT**

Rebekah Evans, Executive Director of the Carmichael Improvement District (CID), made a presentation on recent activities including the expansion of the CID boundaries, current issues such as security and the challenge of homeless in the area, and future planning. She mentioned that the County not the CID is working on solutions to the homeless issue, looking at locations in the area to establish Mercy Housing, a place for the homeless to go like the one set up at Watt Ave and 80.

Following the presentation, the item was discussed by the Advisory Board. After discussion, questions, and comments the item was received and filed.

### **REPORTS:**

#### **1. ADVISORY BOARD MEMBER REPORTS**

Chair Carroll reported on a recent meeting she attended of board members hosted by the California Association of Recreation and Park Districts (CARPD). The subject of the ERAF (Education Revenue Augmentation Fund) was discussed. She followed up with Staff to find out how much of CRPD tax revenue currently goes to the ERAF. She learned that it's 20% or \$588,905 that CRPD never sees. This topic will be discussed again at the upcoming CARPD Conference.

Director Rockenstein added that since 1992, the State of CA has shifted local property taxes revenues from cities, counties, and special districts to help the State meet its obligation of 40% of the State's Budget to school and community college districts.

#### **2. STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**

Staff reported on current District operations, projects, and events, as follows:

##### **Recreation Division**

*Alaina Lofthus, Recreation Services Manager – Highlights from the Recreation Division:*

## Events

- Concerts in the Park – 1<sup>st</sup> concert is on Saturday, 6/18 at 6:30pm – 8:30pm – Latin Touch
- Fireworks Show – July 2nd

## Summer Day Camp

- Continue to take registration and using various marketing strategies
- Summer camp staff training scheduled for 6/4; Camp starts 6/13

**Youth Sports** – Volleyball Clinics maxed out at 36 participants and being ran by one of our KHO drivers who also coaches club volleyball in his spare time.

**Adult Sports** – Spring leagues are finishing and preparing for summer leagues

## Facility Rentals

- Rentals at both La Sierra and Carmichael Park are recovering well.
- Reviewed facility rental revenue from March 1<sup>st</sup> – May 19<sup>th</sup> compared to now, last year, and pre-pandemic (2019).

## Partnerships

- Project Lifelong – Skate Night Program at Will Rogers – End of the year celebration event – Thursday, 5/26 from 6pm – 8pm (ideal time to come by is 6:30pm) at Will Rogers
- Storytime in the Park will continue into June and now ends on July 7<sup>th</sup>

## Staffing:

- CRPD welcomes Courtney Onstot as the new Recreation Coordinator in charge of the Youth Development Programs.
  - Courtney has been with CRPD for 13 years
  - She has extensive experience coordinating programs and overseeing staff.
  - She'd previously coordinated the Bridges Program, Summer Day Camps, and even KHO
  - For the last three years, she has been CRPDs Recreation Coordinator in charge of sports.
  - We are excited to now have her back in the Youth Development programs, She is ready to rebuild and expand programming.
  - We will start advertising the Recreation Coordinator Sports position. We plan to fill and start that position in mid-July.

## Park Maintenance Division

*James Perry, Park Services Manager – Highlights from the Parks Division*

## Maintenance & Operations

District-wide M & O:

- Seasonal flail mowing (weed abatement) for fire protection is set to begin the week of May 23 at Schweitzer Grove Nature Area and we'll work through the open spaces over the next few weeks.
- Irrigation systems have been turned on, focusing on the sports fields and reducing schedules where available.
- Vandalism/Property Damage – Staff performed the following:
  - Graffiti removal: CP Bandshell 2x and Outdoor Restroom 1x
  - Vandalism: Removal of one of the swings at DC. It appeared to be cut and forcibly damaged. Staff has ordered replacements and will install once received.
- Irrigation and Plumbing Issues – Staff performed the following:
  - CP - replaced five sprinklers, repaired two irrigation breaks, and rebuilt two valves
  - SJ Jensen Garden – replaced two sprinklers
  - Jan Park – repaired a quick coupler
  - LSCC – spent a week locating another water main leak within the complex. This leak was just under a near KHO, under the concrete walkway and approximately 4 feet in depth. Staff repaired, backfilled, prepped the area for concrete and plan to pour concrete next week. Staff also worked a couple of days on a main irrigation line on the soccer fields repairing an old valve.

- Carmichael Park – Staff performed the following:
  - Replaced a light controller for the old water building
  - Continues seasonal herbicide applications
  - Contracted installation of 305 cubic yards of fall material for the main playground
- SJ – Garfield House: Staff cleaned up the area around the house and driveway for the open house held on Saturday, April 23.
- Jan Park – Staff replaced six missing bollards along the Salmaan Drive.

### **Equipment Expo**

Park Maintenance staff attended an electric equipment expo put on by CPRS and Mission Oaks RPD at Gibbons Park, looking at what equipment needs to be switched out by 2024. Realistically, staff should be looking at small equipment, such as: string trimmers and blowers for the immediate future and possibly moving to electric mowers at some point. Reasonable costs will drive what and when we are able to make these transitions.

### **Personnel**

Staff interviewed several candidates for the open park maintenance positions, offered jobs to three and promoted an internal candidate. Unfortunately, two of the three took jobs elsewhere and one candidate is going through the post offer, pre-employment checks. We have gone back out for the two remaining positions and the job closes Friday, May 27. Staff plans to set interviews for the following week.

### **District Contracts:**

Staff participated in the pre-bid job walk for the landscape services contract. Bids are due May 27. Staff will review the proposals and perform due diligence. The Staff recommendation will be made at the June 16 Regular Meeting.

### **Project Updates**

- Veteran’s Hall/North room remodeling – Since the last report, all paint and flooring items are complete, and all window coverings have been installed. Aside from the storage cabinets, the display case and flat screen tv are available to be placed when needed. He believes that the room has already been rented and used a few times.
- LSCC 800 Wing –Staff met with contractors on several different occasions to walk the project in order to complete their bids. County General Services anticipates having bids soon and possibly having contractors on-site by mid-June. Again, this project is anticipated to take approximately three months to complete.

### **Administration Services Division**

*Ingrid Penney, Administrative Services Manager – excused absence*

*Mike Blondino, District Administrator –Report*

### **Future Funding –**

- Several more stakeholders’ meetings were held this past month. A meeting with Former Director Dax-Conroy is planned for next Monday to get her feedback.
- Working on a follow up meeting with Sac Tax before the June 16<sup>th</sup> AB meeting.
- Working with Elected Officials on a few projects funding plans. Details are not available yet, but working at both the County and State levels.

**Garfield House Opening Event** –The Open House went very well, and we should be getting a few rentals out of it. The Carmichael Creek Neighborhood Association was a big help that day, They held their own event there on May 14 which was very well attended. They even had a mother/daughter show up looking at the place for a possible wedding.

### **Community Outreach**

- **Kiwanis** – Attended 3 meetings in the last month.
- **CID meetings** – Working on the continued security issues in the CID

- **Park Foundation** – Gave them an update on our bond measure this month
- **Carmichael Water**-Continue to wait on the agreement
- **IT** -Nothing to report
- **Shine Grant** – Nothing to report
- **Look Ahead** -Review with Advisory

**UPCOMING PROGRAM AND EVENTS:**

*For more information about these and other program and events, please visit the District Website:  
[www.carmichaelpark.com](http://www.carmichaelpark.com).*

**TIME AND PLACE OF NEXT MEETING:**

**1. Regular Meeting**

The next meeting of the Advisory Board of Directors, a Regular Meeting is scheduled for Thursday, June 16, 2022, at 6:00 pm, Community Clubhouse #2 at Carmichael Park and/or Via Zoom.

**ADJOURNMENT** – The meeting was adjourned at 7:23PM.

Recorded notes taken by:  
Alaina Lofthus, Recreation Services Manager

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

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JOYCE CARROLL  
CHAIR OF THE BOARD

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Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors