

# Carmichael



RECREATION AND  
PARK DISTRICT

**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**Thursday, January 16, 2020, 6:00 p.m.**  
**Carmichael Park Clubhouse #2**  
**Carmichael Park**  
**5750 Grant Avenue**  
**Carmichael, CA**

Directors: Borman, Carroll, Dax-Conroy, Judd and Rockenstein

## CALL TO ORDER AND ROLL CALL

## PLEDGE OF ALLEGIANCE

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

**JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

## CONSENT ITEMS:

1. **MINUTES**  
December 19, 2019 – Regular Meeting
2. **FINANCIAL STATEMENT**  
November 2019
3. **ACCOUNTS PAYABLE**  
December 2019
4. **ACCOUNTS RECEIVABLE**  
January 2020
5. **POP STAT REPORT**  
December 2019

## NEWSPAPER ARTICLES:

### **Carmichael Times –**

December 13, 2019: *Santa Claus Comes to Town, Boulevard Lights up for Christmas Visitor; Winter Break Camp*

December 20, 2019: *Winter Break Camp*

December 27, 2019: *Analisa Alvarado presents check to Sharon Ruffner of Carmichael Parks Foundation; Winter Camp*

January 3, 2020: *Voted Best Community Center 2019*

## REPORTS:

- 1.\* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District  
**Proposed: Receive Presentation**
- 2.\* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**  
Report on current District operations, projects, and events  
**Proposed: Receive Presentation**

## ACTION ITEMS:

1. **DRAFT AUDIT REPORT OF DISTRICT FINANCIAL STATEMENTS (Penney/German)**  
Presentation of the Independent Draft Audit Report of the District financial statements for year ending June 30, 2018.  
**Proposed: Acceptance and approval of the Draft Audit Report – FY2017-18**

## PRESENTATION ITEMS:

### 1. WORK PLAN FY2019-20 (Blondino)

Presentation of the Work Plan FY2019-20 - 2ND Quarter Update.

**Proposed: Receive and file.**

### 2. RECREATION ACTIVITY REPORTS (Lofthus)

a. Presentation of recreation activities for the period October to December 2019

b. Presentation of recreation activity annual comparisons between 2019, 2018, and 2017

**Proposed: Receive and file.**

### 3. FY2019-20 CIP AND EQUIPMENT REPORT (Penney)

Presentation of quarterly update of activities related to capital improvement project and equipment expenditures.

**Proposed: Receive and file.**

## UPCOMING PROGRAM AND EVENTS:

*For more information about these and other program and events, please visit the District Website:*

[www.carmichaelpark.com](http://www.carmichaelpark.com).

### **Events:**

1. **Weekly Farmers Market**—Sundays 9AM–2PM at Carmichael Park

### **Youth Programs:**

2. **Kids Hang Out Afterschool Program** – 1<sup>st</sup>-8<sup>th</sup> Graders, Weekly sessions, full/part time, at the La Sierra Community Center, Kids Corner
3. **Tiny Tots Preschool Program** – Ages 3-5; program held at Carmichael Park

### **Youth and Adult Programs & Sports:**

4. **Various Special Interest Classes, Fitness, and Sports** – Winter Season continues, for more information refer to the District's website and/or the Fall/Winter Activity Guide at: <https://www.carmichaelpark.com/activity-guide>.

## TIME AND PLACE OF NEXT MEETING:

### 1. Regular Meeting

Proposed: Thursday, February 20, 2020 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

## ADJOURNMENT

Posted on January 10, 2020 by:

Ingrid S. Penney, Administrative Services Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.